



## FROM THE ACTING PRINCIPAL

Dear Parents, Guardians and Students,

As the acting Principal for the second half of the term, it is my pleasure to write this week's newsletter article.

This week, Clara Rocca, Glenn Blackmore (acting Assistant Principal) and I attended a two day conference, as part of the Banyule and Nillumbik Principals network. The theme of the conference was 'Survive and Thrive' and the speakers' main focus was that of mental health and wellbeing. The aim was to explore the extra load that our complex, and thanks to technology, always-online world, places on people. Statistically the number of students who suffer some kind of mental illness is increasing and this is of great concern. The conference offered a great insight into some of the resources and ideas for improving the mental health of students and staff. One simple task that has shown benefit to mental health is meditation. If you are interested in giving it a go, then have a look for 'smiling mind' on the internet. They have a number of programs for students and adults.

There has been much going on in the College over the last couple of weeks:

On the 3rd of June we had a whole school assembly. There was a performance from the dancers involved in the State Schools Spectacular, a video presentation of highlights of the Athletics day, a presentation encouraging students to

12th June, 2015 Newsletter No. 6

## END OF TERM 2—EARLY DISMISSAL

*Friday 26th June, 2015*

**Students dismissed at 1:22pm**

**Buses depart 1:30pm**



*Year 10 students, Megan Hall and Sarah-Ray Anderson caring for our science reptiles.  
See article on page 5*

get involved in the 'House-Off' (house talent competition) early next term and a short video presentation from Year 9 students who have started a quest to collect donated books to give to charity (the Brotherhood of St Lawrence). The Year 9s scripted, filmed and acted in their video and it was well received by those watching. There was also the final report from the One-Girl team and an Interact report.

The senior boys baseball team recently competed in the State School finals doing very well. They

were narrowly defeated in their last pool play-off game and as a result didn't make the finals. The group is made up mostly of Year 11 boys and some Year 10s. As the senior competition is usually for Year 11 & 12s, next year they will be, as they say in AFL circles, in the premiers window. Our thanks go to Graham Anderson for coaching the boys. The boys are to be congratulated for their efforts and for the excellent way they represented themselves and the College.

*Continued Page 2*

## FROM THE ACTING PRINCIPAL Cont...

A very well attended Year 7 Drama night was held on Thursday 27th May in the Auditorium. Classes of teachers, Josh Cetin and Matthew White presented work they had been developing in their study of Drama. The pre-show excitement translated into many fine performances and feedback was extremely positive for the efforts of all involved.

A very well attended night of instrumental music was held on Monday 1st June. It was the mid-year concert and showcased the many and varied talents of the music students in the College. One parent responded 'Being our very first year in high school I wasn't sure what to expect but it was amazing to see how much talent all the music students have. We are now eagerly looking forward to the end of year concert.' This is great endorsement of the program we run and a credit to the instrumental music teachers, Sharon Cooke, Andrew Laveglia, Natalie Ruiz, Hugh Thorneycroft and head of instrumental music Anthony Citino.

The One Girl pancake fundraising event culminated in a culinary display of mass pancake making. The team, led by students Zoe, Tully and Ruby and coordinated by Kim Faulkner, devised a fund-raising event where they would collect orders from students and staff, for a number of pancake styles over a couple of weeks and then, knowing the numbers required, make them on 'distribution day'. The logistics were handled by Sue Jones and with donated goods and support from the school community the event was extremely successful. Thanks to all the students who worked in the kitchens and of course, Sue for giving

freely of her time to work with our students. The One Girl fundraising events over the last couple of months have raised a great deal of money for an important cause. If you are interested in reading more about their work then please go to [onegirl.com.au](http://onegirl.com.au).

Our iPad program at Years 7 to 9 has been very successful thus far and students are using their iPads for a wide range of educational activities and I have seen some very clever and imaginative work done by a number of students. Recently, students misplaced a couple iPads and fortunately through some clever work from the technicians we were able to track them on our network and find them for the students involved. However, we have discovered that some students have not enabled and tested the 'Find my iPad' features. Please make sure that your iPad has this feature enabled and functioning correctly.

A reminder that reports and certificates (Year 7, 8, 9 & 12) will be available on the parent portal on Friday 26th June. Year 10 and 11 reports will be available after the holidays on Friday 17th July (this gives staff time to mark exams and write reports).

Kind regards,  
Mark Lohrey

# 2016 Trip

## to

# France

## 10<sup>th</sup> – 22<sup>nd</sup> Sept. 2016

Are you interested in coming to France with us?

Open to students studying Year 9, Year 10, Year 11 or Year 12 French in 2016.

Would you like to travel? Discover a new country? Experience what you learn in books?

If so, then come and attend the information evening on:

**Thursday 25th June**  
**6pm in the Staff Room**

For further information please attend the information session. Please confirm your attendance with Ms Trives.

If you are unable to attend the information session, but would like to know more, please contact Ms Trives at [trives.marjory.f@edumail.vic.gov.au](mailto:trives.marjory.f@edumail.vic.gov.au)



## END OF SEMESTER REPORTS

Please note that Years 7, 8, 9 and 12 end of semester reports will be distributed on Friday 26th June, 2015 via the parent portal. Parents/Guardians will need their family user ID and password to access the portal.

If you require assistance in accessing the portal please contact Acting Principal, Mark Lohrey, on 9422 1500. Year 10 and 11 reports will be distributed early in Term 3 on Friday 17th July, 2015.

## TERM 2 AT A GLANCE

15th—19th June	Year 11 Exams
19th—25th June	Year 9 City School
19th—26th June	Year 10 Exams
Fri 26th June	Last Day of Term—Finish 1:22pm
Mon 13th July	Term 3 Begins

### TAKE THE CHALLENGE: YEAR 9 CAMP 2015

Year 9 students will be attending Kinglake Ranges Wilderness Adventure Camp for three days during the week of 4-6th November, 2015. The cost of the camp is \$350.00 of which a \$100.00 deposit was to be paid by Friday 27th March, 2015 and is now overdue. A reminder that a further payment of \$100.00 is due on Friday 26th June, 2015 and the balance of \$150.00 is due by Friday 18th September, 2015.

It is our expectation that every Year 9 student will attend as the camp is an important part of the semester curriculum. If you have not paid the first deposit of \$100.00, it would be appreciated if you could do so as soon as possible. In cases where parents/guardians find payment of this camp difficult, alternative payment arrangements can be negotiated with the Business Manager. Please contact Lisa Ball on 9422 1500 to make arrangements.

### HOST FAMILIES REQUIRED FOR VISITING JAPANESE STUDENTS

Dear Montmorency Families,

The Japanese Staff are excited to announce that we are expecting approximately 11 Japanese students to come and visit us at Montmorency Secondary College to undertake a study of English language and experience Australian culture. The students come from Takakura High School in Nagoya. We are also looking for a family to host the Takakura High School teacher who will accompany the students. This will occur from July 19th to August 1st, 2015.

We are inviting all families to apply to host, with preference being awarded to Japan Trip participants and other Japanese students. This is a wonderful opportunity to foster a relationship with Japanese people and makes the study of the language at school more meaningful. The visiting Japanese students will participate in your normal family activities and attend school. There will also be some financial recompense for your hospitality. We will be holding an information night at the college for all successful applicants at a date to be advised.

Michelle Bijkersma , Mayumi Yokoe, Mitra Oyadomari  
Japanese Teachers

HOST FAMILY



### FINANCIAL ASSISTANCE CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Victorian Government has recently introduced an initiative that will ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. This initiative is the **Camps Sports and Excursions Fund (CSEF)**.

The CSEF will assist eligible families to cover the cost of school trips, camps and sporting activities. It is an annual payment which is made directly to the school that the eligible student attends and is tied to that student.

IF YOU HOLD A VALID MEANS-TESTED CONCESSION CARD, OR ARE A TEMPORARY FOSTER PARENT, YOU ARE ELIGIBLE TO APPLY FOR THE CSEF.

The amount payable for eligible primary and secondary students is:

- \$125 for Primary school students.
- \$225 for Secondary school students.

Please note that the allowance will not be paid to parents, but will instead be paid directly to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child. The CSEF payments are for the application year only and cannot be claimed retrospectively for prior years.

#### How to Apply:

If you are eligible to apply please complete the CSEF Application Form attached to the end of this Newsletter, and return it to the General Office, together with a photocopy of your Concession Card. Application forms must be completed and lodged with the General Office before the end of Term 2, **Friday 26<sup>th</sup> June, 2015**.

Please note that the CSEF system only allows one application per student. Parents in shared custody situations are encouraged to make decisions as to who applies for the CSEF.

For more information about the CSEF please contact the General Office on 9422 1500 or visit [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

# CAREERS NEWS

## Year 10 Work Experience

All of our Year 10 students spent the week of 18<sup>th</sup> to 22<sup>nd</sup> May out on work experience. The range of workplaces hosting our students was quite diverse and hopefully stimulating and inspirational for both the students and employers.

We had students in childcare, nursing, retail, primary schools, administration, building, engineering and many other areas. We would like to thank all of those employers who gave our students a place for the week. A special “thank you” goes to Katrina and Monica at the Banyule Nillumbik Local Learning and Employment Network (BNLLEN) for organising 12 of our students to spend their time at the Austin and the Heidelberg Repatriation Hospitals over several weeks. This was a fantastic opportunity to sample the often hectic and sometimes very quiet atmospheres within these settings.



98% of our year 10 students were successful in finding places and the week was a great success, which was largely due to the fantastic students we have here at Monty as well as the patient and helpful approach taken by the employers.

For this year’s Year 9 students, work experience preparation will start early next term with a year level presentation to explain what it’s all about and some tips for finding a suitable work experience placement. One very important thing to remember is **THE SOONER YOU START LOOKING, THE BETTER THE CHANCE OF FINDING A GREAT WORK EXPERIENCE PLACE.**

**Next year’s Year 10 work experience has been pencilled in for 16<sup>th</sup> to 20<sup>th</sup> May which is the sixth week of Term 2.**

## EPICC program (Engaging Parents in Career Conversations)

**Year 9 and /or Year 10 parents, do you know the answers to all of these questions?**

- What is meant by pathways?
- How is the VCE organised?
- What is the difference between VCE and VCAL?
- What are School Based Apprenticeships and Traineeships (SBATs) and VCE/VET programs?
- How can a young person work out what subjects they should do?
- How can a young person identify the course/career they want to do when they leave school?
- What happens if the young person wants to leave school early?
- How are young people supported to make informed career decisions?
- How can parents talk to young people about what they are interested in?

EPICC is a short, single session program aimed at answering these and many more question that you, as a parent should know. Evidence indicates that parents are the single greatest influence on their child’s education and career decisions.

The first EPICC session will be held on Tuesday 23<sup>rd</sup> June in the college’s Resource Centre from 6:00pm to 8:30pm. Places are limited to 15 families per session and bookings are essential. Further sessions will be scheduled if needed.

To book to attend the first session, go to:

<https://www.eventbrite.com/e/epicc-session-at-montmorency-secondary-college-tickets-17199602474>

If this session becomes fully booked, further sessions will follow.

# CAREERS NEWS

## Managed Individual Pathways (MIPS)

### Online

All students from Years 7 to 12 have been registered with MIPS Online which is a facility by which students can manage their own individual pathways towards transition from school to work or further education. Although the middle school years may seem a little early to be thinking about careers, the aim is not to be making decisions, but to begin the process of knowing one's strengths, weaknesses and possible goals. All students in the senior school must have a MIPS plan as directed by the Department of Education. This process makes it easier for students to manage and take control of their own MIPS plans. MIPS online is accessible at any time, in or out of school at [www.mipsonline.com.au/montysc](http://www.mipsonline.com.au/montysc). All students have an account already set up and can be accessed and edited at any time. For further information please contact the careers teacher.

For Careers and Pathways information please contact [hallsworth.john.j@edumail.vic.gov.au](mailto:hallsworth.john.j@edumail.vic.gov.au)

## WIRL (What's It Really Like) Career

### Online



WIRL Career Online is an on-line career exploration resource that we have recently subscribed to for all of our students from years 7 to 12. WIRL allows students to

discover their own profile by using the Career quiz, then explore a vast range of career areas with videos and employee interviews. But there's much more to WIRL and the best way for you to find out is to go there yourself. Our subscription allows students to use WIRL at school and at home with their parents, so go to <http://wirl.com.au/> and find out what WIRL is all about.

Our school login is:

Username: **mont**

Password: **mont15**

Please provide feedback to

[hallsworth.john.j@edumail.vic.gov.au](mailto:hallsworth.john.j@edumail.vic.gov.au)

if you like WIRL Career.

## STUDENTS CARING FOR OUR SCIENCE REPTILES

In the Year 8 Challenge Science course due to start in Semester Two, students study a unit where they investigate the environment, habitats and the interaction between living and non-living organisms. With teacher guidance, students select animals which then form part of their animal studies.

The Science department is home to a number of animals, some requiring a lot more care than others. These animals include two Eastern Neck Turtles, Fish, two Tree Frogs (that are more demanding), a Desert Scorpion and a Bearded Dragon.

Over the past year, due to their love and passion of animals, Sarah-Ray Anderson and Meagan Hall together with their teacher Mitra Oyadomari, have dedicated their own time, energy and enthusiasm constantly monitoring and looking after these animals in Science. Sarah and Meagan keep an inventory of feeding times; clean the tanks and filters and enclosures daily, they have donated a fish tank and accessories and have even taken some of the animals home with them over the holidays.



We extend a big thank you to both Sarah and Meagan for their continued commitment and enthusiasm, for displaying our College values and for being such outstanding role models within our school community.

Clara Rocca

Assistant Principal

## STUDENT-LED CONFERENCE DAY—WEDNESDAY 22ND JULY, 2015

*“As students progress through school they need to be encouraged and supported to take greater responsibility for their own learning, their participation in learning activities and the quality of their learning outcomes. They need to develop a sense of themselves as learners and develop the knowledge and skills to manage their own learning and emotions. As they do this, they move from being supported learners to autonomous learners.” (AusVELS - Personal Learning)*

In line with the AusVELS emphasis on student responsibility for personal learning, the College continues to focus on students developing and working towards their own goals. As part of the process, we feel that it is very important that all students spend time reviewing their first semester report.

In order to maximise the impact of the reports we have designated **Wednesday 22nd July, 2015** as the day for this review. Students will meet with their Home Group teacher, Co-ordinator, or SubschooL Leader to discuss what they have identified as positives or areas of concern and develop strategies to overcome these problems.

***There will be no formal classes on that Wednesday, but it is compulsory that all students attend their interview at the pre-arranged time.*** Parents are encouraged to accompany their child for this interview. Students who do not arrange an interview will need to meet with a Co-ordinator and their parents to discuss their progress at a future date and will be marked absent for the day.

All students will be provided with a Self Assessment Sheet to work on in preparation for the Student Led Conference Day. Parents and guardians are encouraged to take some time to work on this with their children prior to the day.

Bookings for the Student Led Conference interviews will be done online. Parents will be notified as soon as the database becomes operational.

Sub-School Leaders, the Careers Counsellor and the Pupil Welfare Coordinator will be available during the day to discuss any concerns with parents. If you have any questions please contact your child’s Home Group Teacher, Mentor or the Sub-School Leader as soon as possible on 9422 1500.

***Bronwyn Mackey - Senior School Leader***

***Sonia Culcasi – Middle School Leader***

***Allan Robinson—Principal***



This year Montmorency Secondary College will once again be participating in the Woolworths Earn & Learn program.

The program is designed to assist schools in obtaining valuable teaching resources – simply by doing your grocery shop at a Woolworths supermarket. From Wednesday 15th July until Tuesday 8th September, 2015, you can collect Earn & Learn stickers when you shop at Woolworths. There’ll be one sticker for every \$10 spent (excluding liquor, tobacco and gift cards). Place the stickers onto the sticker card and when the card is full drop it in the sticker collection box here at the College.

At the end of the promotion, we’ll be able to select from over 10,000 valuable school resources including maths and science equipment, arts and crafts material, sports gear and lots more.

We are grateful for your support and look forward to a successful program. For further information or to print out a sticker sheet go to [woolworths.com.au/earnandlearn](http://woolworths.com.au/earnandlearn) or contact Brigitte Hone at the College on 9422 1500

## INTERACT BARBECUE FUNDRAISER

On Sunday 7th June, twelve of our club members, together with Mr Toohill, ran the Eltham Rotary BBQ facility. This BBQ runs almost every Sunday of the year, with all funds raised going to the Timor Leste Orphanage in Dili we have supported for four years.

The weather was kind and it was a bumper day, inundated with customers. The queue of customers

was 15 metres long by 11 am and we were run off our feet by about 2:30pm.

People waited patiently for their sausage 'with or without onion', as our team worked frantically to keep up with the demand. By 3pm we were all exhausted and smelling of sausages, and left Mr Toohill and another Rotarian to clean up.

After costs were deducted we raised

\$1050 from the day, all of which will go to buying building materials to complete an accommodation block for the Dominican Sisters Orphanage in Dili.

Mr Toohill is taking a team of 7 tradesmen there in the coming school holidays to hopefully complete this Rotary project.

Jessica Ryan  
Interact President 2015



## SALVATION ARMY COLLECTION 2015

A combined group of 10 SRC and Interact Club students attended the Eltham Lower Park, home of the Eltham Miniature Railway, to collect donations for the Salvation Army on Sunday 31st May, 2015.

Based at the Eltham Rotary BBQ tent, we wandered the park asking for small donations, in between the rain squalls and buffeting by freezing winds. Unfortunately, due to the bad weather and poor attendance, we only managed to collect \$111. But as the Salvation Army Captain said "you tried and every dollar counts."

Morgan De Man  
School Captain



## LOWER PLENTY TRADERS MOTHER'S DAY POETRY COMPETITION



*Congratulations to Year 7 student, Dominic Callinan, who came 4th in the Lower Plenty Traders Association Mother's Day Poetry Competition.*

*Your light shines brightest in the dark,*

*Your caring touch enfolds me,*

*You love me full when I am empty,*

*You are my light and my dark.*

*When you make me happy I fly,*

*When you make me sad I cry.*

*You are the cause of my life,*

*You made me live,*

*You make me fly.*

## ELTHAM WILCATS U18 BOYS WIN NATIONAL CHAMPIONSHIP



*Congratulations to Keenan (pictured second from the right in front row), Wyatt (pictured second from the left in front row) and the rest of the Eltham Wildcats under 18 Boys, on such a wonderful achievement in taking out the 2015 U18 Boys National Junior Classic*

Over the Queen's Birthday long weekend two of Montmorency Secondary College's talented basket ballers competed in the 2015 U18 Boys National Junior Classic, which was held at the State Basketball Centre. Brothers, Keenan and Wyatt Shantz, as part of the Eltham Wildcats, participated in this competition which featured the best 16 teams from around Australia. The boys progressed through the round robin stage and the knockout finals to play the Melbourne Tigers in the final, after defeating Central Districts from South Australia in the semi final. Despite falling behind 27-17 at half-time, the Wildcats progressed to a 6 point lead in the final quarter and eventually won the final 54-43. Congratulations to Keenan, Wyatt and the Eltham Wildcats U18 Boys team on such a great effort and wonderful achievement.





Last Friday the Interact Club ran its annual 'Be brave and shave' event, raise money for the Leukaemia Foundation. Although it did not attract as many participants as last year, four students and one staff member received a number two haircut with a number of others colouring to raise funds. So far we have raised \$739.25 with more to come. A total of nearly \$500 was raised by Ashley Toohill of Year 11 who grew his red locks especially to cut off for the event.

Jessica Ryan  
Interact President



# LOTE NEWS

Want to spend 6 weeks in Europe this December / January?  
Nacel Australia will get you there for \$1500 flights & accommodation

## What's the catch?

You will travel with Australian high school students to either France, Italy or Germany. Explore & enjoy your country of choice for 6 weeks keeping in contact with the students then fly home with them – Easy!!

## Interested?

Then click here <http://nacel.com.au/program-options/chaperone>  
or call 1300 735 732 before 29 May 2015



NACEL AUSTRALIA

## What's Included?

- Return international airfare & taxes
- Accommodation with a host family including all meals
- Comprehensive travel insurance
- Airport transfers and domestic travel
- 24hr monitored support both in Europe and from Australia
- Local representatives available 24/7 to support the students and you
- Mobile phone with European SIM and credit supplied
- An allowance paid to you on arrival

**BASTILLE DAY**  
FRENCH FESTIVAL  
2015

Sat & Sun 18-19 July  
State Library Victoria

**FREE ENTRANCE**

French-Australian Chamber of Commerce  
Government of Victoria  
bastilledaymelbourne.com.au

## BASTILLE DAY French Festival 2015

### Bienvenue!

With a growing French community, the most liveable city in the world now has the opportunity to showcase its French influence and the presence of French people who contribute to making Melbourne the multicultural, food and entertainment hub it is today. French people are known for their passion and romanticism as well as their revolutionary spirit which shapes their identity and makes Bastille Day unique!

In the context of the historic cultural and economic ties between Australia and France and the common values shared by our two countries, the Bastille Day French Festival is the first of its kind in Melbourne to celebrate the French National Day. In partnership with French-Australian associations, the BDFP program will offer free, accessible and family oriented activities that will attract visitation to the city and allow the broader community to experience French language and culture.

### Highlights include:

- French food and wine
- French market stalls
- School participation
- Kids' corner
- Entertainment, music and performances
- An official launch event with champagne and canapes
- The chance to win a trip to France in the Grand Raffle!

# SENIOR BOYS BASEBALL STATE FINAL

The senior boy's baseball team recently competed in the State Finals at Gilbert Park, Knoxfield. There were two pools of four schools and Monty was up against Box Hill SSC, Hallam SSC and Wodonga SC. The first game was against Box Hill and both teams displayed early nerves, before Monty hit their straps and produced seven runs in the third innings. The final score was 9-6 in Monty's favour.

The second game was our toughest and proved to be the game that would decide which school would go through to the Grand Final. The pitchers were on top for the majority of this game and both schools fielded well to support their pitcher. In the third innings, Travis Lambert, Shoma Ikehata, Christian Snelson and Jackson Jones all got onto bases, with Shoma making it home for the first run of the game. This lead was strongly held onto for the next two innings, but during Hallam's final opportunity to bat, they scored 3 runs to emerge as winners 3-1.

In our final game, Monty defeated Wodonga 14-4 and hoped that Box Hill could beat Hallam, but they fell short by 4 runs.

A BIG CONGRATULATIONS to all team members who represented the school so well, including Connor Kane and Callum Dunn who were last minute fill-ins for students who were injured on the weekend prior to the competition.

TEAM MEMBERS:	Shoma Ikehata	Keenan Shantz	Travis Lambert	Christian Snelson
	Jackson Jones	Jason Bentley	Mitch Harris	Connor Kane
	Callum Dunn	Mayson Hoverd (inj)	Dylan Kane (inj)	Matthew Smith (inj)

Graham Anderson  
Coach





## CSEF Application Form

(You must hold a valid means-tested concession card or be a temporary foster parent to complete this form.)

MONTMORENCY SECONDARY COLLEGE - 01806801

### Parent/legal guardian details

Surname \_\_\_\_\_

First name \_\_\_\_\_

Address \_\_\_\_\_

Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Centrelink pensioner concession OR Health care card number (CRN)

-  -  -  OR

Foster parent\* OR  Veterans affairs pensioner

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

### Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (the department) to provide the results of that enquiry to DET.

I understand that:

- the department will use information I have provided to the DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to the DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid unless I withdraw it by contacting the school or the department.
- I can obtain proof of my circumstances/details from the department and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Some personal information may be disclosed to the Victorian Department of Health and Human Services, for the purpose of evaluation and monitoring of concession card services.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_



### CSEF eligibility

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

#### Criteria 1 - Eligibility

To be eligible for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term two, or;
  - on the first day of Term three;
1. Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
  2. Be a temporary foster parent, and;
  3. Submit an application to the school by the due date.

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above

#### Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

#### Eligibility Date

CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term two (13 April 2015) or term three (13 July 2015).

#### Payment amounts

##### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

#### How to complete the application form

**NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN**

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.  
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your Centrelink card - unless you are claiming as a Foster Parent or Veterans Affairs Pensioner. You will also need to provide your Centrelink card to the school.  
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, tick the appropriate box. In this case, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.  
The CSEF payment is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.
2. Complete the STUDENT/S DETAILS section for students at this school.
  - enter SURNAME AND FIRST NAMES in full,
  - enter the DATE OF BIRTH e.g. 15/09/2008.
  - enter the YEAR LEVEL, unless the student is ungraded, e.g. attending a Special School or language Centre, then enter 'UNGRADED' in the YEAR LEVEL column.
3. Sign and date the form and return it to the school office.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.